



CANNON BUILDING  
861 SILVER LAKE BLVD., SUITE 203  
DOVER, DELAWARE 19904-2467

**STATE OF DELAWARE**  
**BOARD OF PODIATRY**

TELEPHONE: (302) 744-4500  
FAX: (302) 739-2711  
WEBSITE: [DPR.DELAWARE.GOV](http://DPR.DELAWARE.GOV)  
EMAIL: [customerservice.dpr@state.de.us](mailto:customerservice.dpr@state.de.us)

<b>PUBLIC MEETING MINUTES:</b>	<b>BOARD OF PODIATRY</b>
<b>MEETING DATE AND TIME:</b>	<b>Wednesday, October 7, 2015 at 5:00 p.m.</b>
<b>PLACE:</b>	861 Silver Lake Boulevard, Dover, Delaware Cannon Building, Second Floor- <b>Conference Room B</b>
<b>MINUTES APPROVED:</b>	December 2, 2015

**MEMBERS PRESENT**

Dr. James Bray, Professional Member  
Dr. Harold Gruber, Professional Member  
Amy Kratz, Public Member  
Teresa Wilson, Public Member

**MEMBERS ABSENT**

None

**DIVISION STAFF/DEPUTY ATTORNEY GENERAL**

Meaghan Jerman, Administrative Specialist II  
Jennifer Singh, Deputy Attorney General

**ALSO PRESENT**

There was no public present

**CALL TO ORDER**

Dr. Bray called the meeting to order at 5:05 p.m.

**REVIEW OF MINUTES**

The Board reviewed the minutes of the April 1, 2015 Board meeting. Dr. Gruber made a motion, seconded by Ms. Kratz, to approve the meeting minutes as written. The motion passed unanimously.

**OLD BUSINESS**

**REVIEW OF AUDIT DOCUMENTATION OF STEPHEN PITTMAN, DPM**

Dr. Bray reviewed the additional audit documentation that was requested for Dr. Pittman. Dr. Pittman had previously submitted only his continuing education log, and did not include the course certificates. A final audit notice was sent to Dr. Pittman and he submitted the requested documents. Dr. Bray confirmed Dr. Pittman satisfied all audit requirements.

#### CONCLUSION OF PRECEPTOR PROGRAM – ANGEL COX DPM

The Board reviewed the documentation submitted on behalf of Dr. Cox throughout the Preceptorship. They agreed that she satisfied all of the requirements as set forth in the Board's Rules and Regulations. Ms. Jerman will notify Dr. Cox that her preceptorship has concluded and the Board recognizes she has fulfilled all of the requirements.

#### COMPLAINT STATUS

Complaint 15-01-15 has been received by the Division. Complaint 15-04-14 was assigned to Dr. Gruber.

Complaints 15-03-14 and 15-04-14 were closed by the Division of Professional Regulation.

#### NEW BUSINESS

##### REVIEW OF DIRECT FINAL ORDER ELIMINATING REFERENCES TO PRECEPTORSHIP IN REGULATIONS

Ms. Singh explained as the Board's legislation eliminating the preceptorship as a pathway to licensure had passed, she prepared a direct final order which removed the portion of the regulations pertaining to preceptorships. The order was reviewed and signed by the Board.

##### EDWIN MOW, DPM – REQUEST TO LIFT PROBATION

Correspondence was received from Dr. Mow requesting the probationary status of his license be lifted. The Board reviewed his December 2013 Consent Agreement and agreed as long as there were no additional issues before that time, that his probation may be lifted in December. Dr. Gruber made a motion, seconded by Ms. Kratz, to lift Dr. Mow's probation in December. By unanimous vote, the motion carried.

##### APPLICATIONS FOR BOARD REVIEW

###### Christina Brown – Reciprocity

Dr. Bray reviewed the application of Dr. Brown and confirmed she meets the requirements for licensure by reciprocity. Dr. Gruber made a motion, seconded by Ms. Kratz, to approve Dr. Brown's application for licensure. By unanimous vote, the motion carried.

###### Stacia Jones – Reciprocity

Dr. Bray reviewed the application of Dr. Jones and confirmed she meets the requirements for licensure by reciprocity. Dr. Gruber made a motion, seconded by Ms. Kratz, to approve Dr. Jones' application for licensure. By unanimous vote, the motion carried.

##### RATIFICATION OF LICENSURE LIST

Dr. Gruber made a motion to ratify the license issued to Natasha Hollada and Brian McDermott, seconded by Ms. Kratz. The motion passed unanimously.

##### CONTINUING EDUCATION APPLICATIONS

###### Christiana Care Health System – "52<sup>nd</sup> Annual William J. Holloway Infectious Disease Symposium"

Dr. Bray reviewed the continuing education application of Christiana Care Health System. Ms. Kratz made a motion, seconded by Dr. Gruber, to approve the course for the requested 6.5 CE. The motion passed unanimously.

###### Tennessee Podiatric Medical Association

Dr. Bray reviewed the continuing education application of the Tennessee Podiatric Medical Association. Ms. Kratz made a motion, seconded by Dr. Gruber, to approve the course. By unanimous vote, the motion carried.

**UPCOMING MEETING SCHEDULE**

The Board agreed to change their next meeting date to December 2, 2015 at 5 p.m. The Board also agreed moving into 2016, Wednesday is a more convenient date to meet and confirmed their 2016 meeting schedule.

**OTHER BUSINESS BEFORE THE BOARD (FOR DISCUSSION ONLY)**

None

**PUBLIC COMMENT**

There was no public comment.


**NEXT SCHEDULED MEETING**

The next scheduled board meeting is December 2, 2015 at 5:00 p.m. in Conference Room “B” of the Cannon Building, 861 Silver Lake Boulevard, Dover, Delaware, 19904.

**ADJOURNMENT**

There being no further business, Dr. Gruber made a motion, seconded by Ms. Kratz, to adjourn the meeting. The motion was unanimously approved. The meeting adjourned at 5:35 p.m.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Meaghan Jerman".

Meaghan Jerman  
Administrative Specialist II

*The notes of this meeting are not intended to be a verbatim record of the topics that were presented or discussed. They are for the use of the Board members and the public in supplementing their personal notes and recall for presentations.*